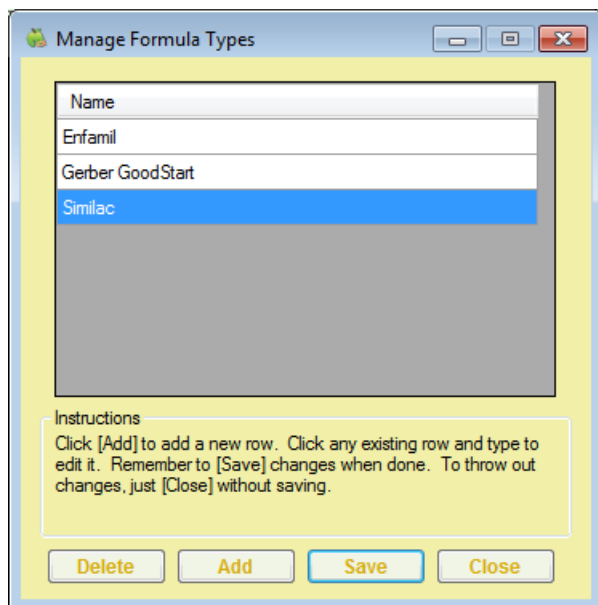


Manage Formula Types

Last Modified on 05/21/2020 1:34 pm CDT

Use the Manage Formula Types window to create formula options you can select when creating child records and recording infant menus.

1. Click the **Tools** menu and select **Manage Formula Types**. The Manage Formula Types window opens.



2. To add a formula type:
 - a. Click **Add**. An empty row displays.
 - b. Click the row that was added and type the name of the formula.
 - c. Click **Save**.
 - d. Click **OK** at the Save Success message.
3. To change a formula type:
 - a. Click the line to change.
 - b. Enter the new formula name over the existing name.
 - c. Click **Save**.
 - d. Click **OK** at the Save Success message.
4. To delete a formula type:
 - a. Click the line to remove.
 - b. Click **Delete**.

Note: Ensure that you have selected the correct formula type to remove. There is no confirmation message, and the formula type is removed immediately.

- c. Click **OK** at the Delete Success message.