

# Checkbook Reports

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The following Checkbook reports are available. This list is not comprehensive. To access these reports, click the **Reports** menu, select **Checkbook**, and then select the appropriate report.

- **Year End Tax Summary:** This report report provides a statement of claim reimbursements issued and allowable expenses. Centers can also print this report from their version of Minute Menu CX. For more information, see [Print the Year-End Tax Summary](#).
- **Date Range Tax Summary:** This report contains the same information as the Year End Tax Summary, but is filtered to a specific date range. You can print this report as a PDF or export it to Excel. Centers can also print this report from their version of Minute Menu CX.