

[VIDEO] Enroll Centers for ARAS

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When enrolling centers for ARAS, you must first determine whether a center claims At-Risk After School (ARAS) meals **only**, or whether they claim both ARAS and regular CACFP meals. Each type is set up differently in Minute Menu CX. See the appropriate heading below.

Enroll Centers that Claim ARAS Meals Only

1. Click **Enroll Center** from the toolbar at the top of the window. The Enroll New Center window opens.
2. Complete all required information in the **General** tab. Required fields are red. For more information see, [Enroll Centers](#).
3. Click **Next**. The License/Schedule tab opens.
4. In the **License Type** section, click the **Program Type** drop-down menu and select **At-Risk - ARAS**.
5. In the **At-Risk/SFSP** section, check the box next to each meal that is approved for **ARAS**. Note that the At-Risk/SFSP box is checked by default when you select the At-Risk - ARAS program type.
6. In the **Meal Schedule** section, enter the meal times for the ARAS meals.

The screenshot shows the 'Enroll New Center' window with the 'License / Schedule' tab selected. The window title is 'Enroll New Center' and the subtitle is 'Enrolling Center: ARAS'. The 'General' tab is also visible. The 'License Information' section includes 'License Type' (Center), 'Program Type' (At-Risk - ARAS), 'License Start/End' (No Start Date, No End Date), 'Capacities' (Max Capacity 25, Infants 0, Toddlers 0, Preschoolers 0, School Age 0, Waiver), 'Age Info' (Starting Age 0, Ending Age 13), and 'Other' (License #, State #, Funding Source). The 'At-Risk/SFSP' section has a checked box for 'At-Risk/SFSP' and a list of meals (Approved Meals) with checkboxes for B, A, L, P, D, E. The 'Meal Schedule' section shows a table with columns for Breakfast, AM Snack, Lunch, PM Snack, Dinner, and Evening Snack, with starting and ending times. The 'Months Open' and 'Days Open' sections are on the right. The 'Next' button is at the bottom.

Meal	Starting	Ending
Breakfast		
AM Snack		
Lunch	12:00 PM	1:00 PM
PM Snack	3:00 PM	4:00 PM
Dinner		
Evening Snack		

7. Complete the remaining required information and any additional information needed.
8. Click **Next**.
9. Click **Save**.

Enroll Centers That Claim Both ARAS and Regular CACFP Meals

1. Click **Enroll Center** from the toolbar at the top of the window. The Enroll New Center window opens.
2. Complete all required information in the **General** tab. Required fields are red. For more information see, [Enroll Centers](#).
3. Click **Next**. The License/Schedule tab opens.
4. Click the **Program Type** drop-down menu and select **Child/Adult Care Center** or another program type. Do **not** select ARAS—This option is for sites that serve At-Risk meals **only**.
5. Check the **At-Risk/SFSP** box.
6. In the **At-Risk/SFSP** section, check the box next to each meal that is approved for ARAS.
7. In the **Meal Schedule** section, enter the meal times for those ARAS meals.

The screenshot shows the 'Enroll New Center' window with the 'License / Schedule' tab selected. The 'Enrolling Center' is set to 'ARAS'. The 'Program Type' is set to 'Child Care Center'. The 'At-Risk/SFSP' section is checked, and the 'Meal Schedule' section is also checked. The 'Next' button is visible at the bottom.

8. Complete the remaining required information and any additional information needed.
9. Click **Next**.
10. Click **Save**.